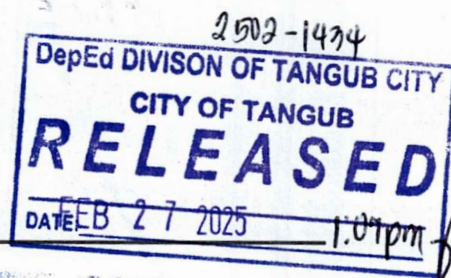




Republic of the Philippines  
**Department of Education**  
Region X  
**SCHOOLS DIVISION OF TANGUB CITY**



February 19, 2025

**DIVISION MEMORANDUM**  
No. 07, s. 2025

**ADOBE PACKAGE INSTALLATION AND LICENSE ACTIVATION TO DEPED  
COMPUTERIZATION PROGRAM (DCP) ELECTRONIC CART (ELC) PACKAGE**

To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Public Schools District In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned  
This Division

1. Pursuant to Memorandum ICTS-OD-MM-2025-0689 titled "**USER GUIDE FOR ADOBE PACKAGE INSTALLATION AND LICENSE ACTIVATION IN DEPED COMPUTERIZATION PROGRAM (DCP) ELECTRONIC CART (ELC) PACKAGE**", all recipient schools are required to install the Adobe Package provided by the Information and Communications Technology Service – Central Office to all the laptops under the 2022-2024 DCP eLearning Cart Packages.
2. The installer can be accessed through this link:  
**[https://bit.ly/Adobe\\_Installer](https://bit.ly/Adobe_Installer)**.
3. All schools are required to submit an installation report through this link:  
**<https://tinyurl.com/AdobeInstallationTangub>**.
4. Enclosed is the Memorandum for your reference.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:  
ICT DCP ADOBE

SAU/AMA – Adobe Package Installation  
February 19, 2025

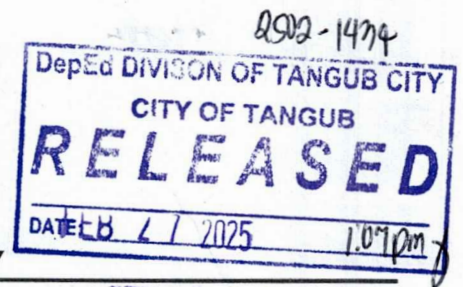


Address: Anecito Siete St. Mantic, Tangub City  
Telephone No: (088) 530 – 5988  
Email: [tangub.city@deped.gov.ph](mailto:tangub.city@deped.gov.ph)  
Website: [www.tangub.deped.gov.ph](http://www.tangub.deped.gov.ph)

Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	08.16.24	Page	Page 1 of 1



Republic of the Philippines  
**Department of Education**  
Region X  
**SCHOOLS DIVISION OF TANGUB CITY**



February 19, 2025

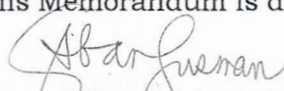
**DIVISION MEMORANDUM**

No. 67, s. 2025

**ADOBE PACKAGE INSTALLATION AND LICENSE ACTIVATION TO DEPED  
COMPUTERIZATION PROGRAM (DCP) ELECTRONIC CART (ELC) PACKAGE**

To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Public Schools District In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned  
This Division

1. Pursuant to Memorandum ICTS-OD-MM-2025-0689 titled "**USER GUIDE FOR ADOBE PACKAGE INSTALLATION AND LICENSE ACTIVATION IN DEPED COMPUTERIZATION PROGRAM (DCP) ELECTRONIC CART (ELC) PACKAGE**", all recipient schools are required to install the Adobe Package provided by the Information and Communications Technology Service – Central Office to all the laptops under the 2022-2024 DCP eLearning Cart Packages.
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Schools Division Superintendent

To be indicated in the Perpetual Index  
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February 19, 2025



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Republika ng Pilipinas

## Department of Education

### INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE

*Office of the Director*

#### MEMORANDUM

ICTS-OD-MM-2025-0689

FOR : **REGIONAL DIRECTORS  
SCHOOL DIVISION SUPERINTENDENTS  
REGIONAL IT OFFICERS  
DIVISION IT OFFICERS  
ALL OTHERS CONCERNED**

FROM : **SIDNEY A. ZOSA JR.**  
Director IV

SUBJECT : **USER GUIDE FOR ADOBE PACKAGE INSTALLATION AND  
LICENSE ACTIVATION IN DepEd COMPUTERAZATION  
PROGRAM(DCP) ELECTRONIC CART (ELC) PACKAGE**

DATE : 13 February 2025

The Department of Education (DepEd), through the Information and Communications Technology Service (ICTS) aims to provide appropriate, quality and equitable technologies to enhance teaching and learning. With this, DepEd is distributing Adobe Creative Cloud licenses for 2022-2024 DCP eLearning Cart Packages.

The Adobe Creative Cloud licenses include the following applications: Photoshop, Illustrator, Acrobat, Premiere Pro, InDesign, Audition and After Effects.

The ICTS – Technology Infrastructure Division (TID) will be responsible for overseeing the installation progress and providing necessary technical assistance. To assist in this project, the Information Technology Officers (ITOs) in the Regions and Divisions shall ensure that all laptops under the 2022-2024 DCP eLearning Cart Packages are installed with the Adobe Creative Cloud license on or before March 31, 2025. The installer for the Adobe Creative Cloud license can be accessed through this link: [https://bit.ly/Adobe\\_Installer](https://bit.ly/Adobe_Installer). ITOs are authorized to use any appropriate strategy they deem necessary for the installation of the Adobe Creative Cloud license to the identified DCP devices.

All Regional ITOs are required to submit an installation report signed by your Regional Director, with the following details:

- Name of Division
- Name of School

- Number of eLC devices installed

Please submit the report on or before March 31, 2025, to **icts.tid@deped.gov.ph**, with a cc to **icts.od@deped.gov.ph**, and use the subject line **Adobe Installation Report**. The installation report template can be accessed via this link: **[https://bit.ly/Adobe\\_Report](https://bit.ly/Adobe_Report)**.

Included is the installation guide which can be found in Annex.

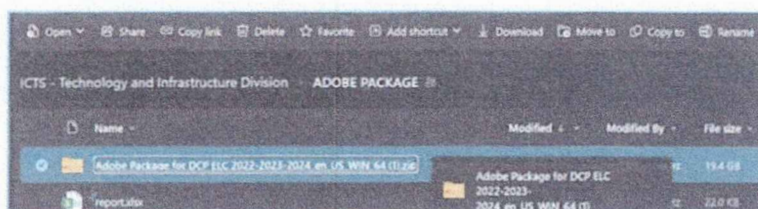
For concerns or issues during installation, ITOs may report them to the ICTS-TID via email at **icts.tid@deped.gov.ph** or by telephone at (02) 8633-2363.

Thank you.

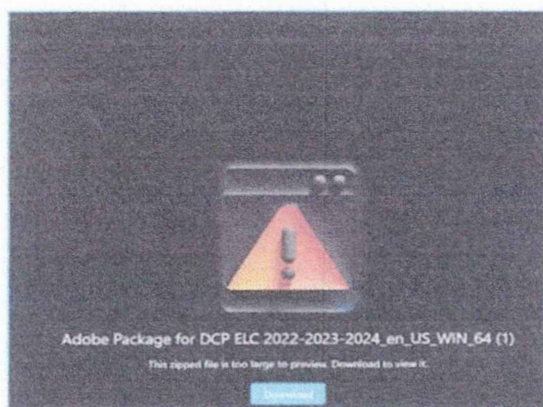
## Annex

### Installation Guide

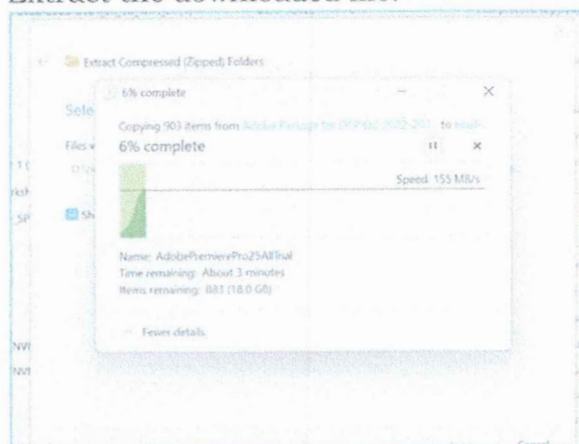
1. Uninstall all existing Adobe products from the laptop under Electronic Learning Cart (ELC) package as this may cause installation errors.
2. Internet access is required to;
  - Login to your Microsoft Account.
  - Go to [https://bit.ly/adobe\\_installer\\_and\\_report\\_template](https://bit.ly/adobe_installer_and_report_template)



- Download the installer (19.4GB).



3. Extract the downloaded file.





4. Double-click the **setup.exe** file to run the installer.

Name	Date modified	Type	Size
ASU_5.2.1	20/01/2025 11:02 am	File folder	
ASU_5.5.0	20/01/2025 11:05 am	File folder	
ASU_6.5.0	20/01/2025 11:05 am	File folder	
HD	20/01/2025 11:05 am	File folder	
RemoteUpdateManager	20/01/2025 11:05 am	File folder	
Setup	20/01/2025 11:10 am	File folder	
Adobe Package for DCP ELC 2022-2023-2024	21/01/2025 9:44 am	Windows Installer Package	108.514 KB
setup	21/01/2025 9:44 am	Application	1.589 KB

Creative Cloud Desktop

Please wait. Your Creative Cloud products are installing.

5. The license will be automatically activated upon installation.