



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 11807541
Procuring Entity DEPARTMENT OF EDUCATION - DIVISION OF TANGUB CITY
Title PROCUREMENT OF OFFICE EQUIPMENT FOR THE MINI-CONFERENCE ROOM, FIRST AND SECOND FLOOR LOBBY
Area of Delivery Misamis Occidental

Solicitation Number:	2025-02-007	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	3
Category:	Office Equipment Parts and Accessories	Date Published	26/02/2025
Approved Budget for the Contract:	PHP 115,646.00	Last Updated / Time	26/02/2025 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	05/03/2025 10:00 AM
Client Agency:			
Contact Person:	Gina Largo Mandawe BAC Secretariat Chairman Dr. Aniceto Siete St. Tangub City Misamis Occidental Philippines 7214 63-530-5988 tangub.city@deped.gov.ph		

Description

REQUEST FOR QUOTATION

Date: 2/26/2025
 RFQ No: 2025-02-007
 Office/School: Division Office

" The Department of Education (DepEd) through its Administrative Service, intends to procure "PROCUREMENT OF OFFICE EQUIPMENT FOR THE MINI-CONFERENCE ROOM, FIRST AND SECOND FLOOR LOBBY" for CY 2025 in accordance with Section 52.1 (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative not later than March 5, 2025, 10:00 a.m. at the Administrative Service – Procurement Management Division, DepEd Tangub City Division, Mantic, Tangub City. Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.

A copy of your 2025 Business/Mayor's Permit¹ and PhilGEPS Registration Number is also required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be

submitted in lieu of the Mayor's/Business Permit.

The Omnibus Sworn Statement² (GPPB-prescribed forms), Income/ Business Tax Return³ (for ABC's above Php 500k) will also be required to be submitted prior to award.

"

For any clarification, you may contact us at telephone no. (088) 530-5988 or email address at depedtangub.bacsec@deped.gov.ph.

ERLINDA G. DAEL, PhD., CESE
BAC Chair

"¹In case of recently expired Mayor's/Business permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of Government Procurement Policy Board (GPPB) Resolution No. 09-2020.

²In case of Unnotarized Omnibus Sworn Statement, it shall be accepted, provided that the notarized Omnibus Sworn Statement shall be submitted after award of contract but before payment in accordance with item 6.3 of GPPB Resolution No. 09-2020.

³Manually filed tax returns or filed through the EFPS"

Date:

Name of Store/Company: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

INSTRUCTIONS:

- " (1) Accomplish this RFQ correctly and accurately."
- " (2) Do not alter the contents of this form in any way."
- (3) Submission if RFQ must be sealed inside the envelope or folded and stapled.
- " (4) All technical specifications are mandatory. Failure to comply with any of " the mandatory requirements will disqualify your quotation.
- " (5) Failure to follow these instructions will disqualify your entire quotation."

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

"1. Please quote your best offer for the item/s below. Please do not leave any blank " items. Indicate "0" if the item being offered is for free.

"2. Bidders must state "Comply" or any equivalent term in the column "Bidder's " Statement of Compliance" against each of the individual parameters of each Specification.

Item Description Total Quantity Unit "Unit Cost (Vat Inclusive)" Total Cost (Vat Inclusive)

1 Aircon (2HP,split type,inverter,Indepth 360 Degree Care,Super Jet Mode,Eco Mode ,Condra aor flow ,super long airflow up to 15m long,Cooling capacity :19,000KJ,Power Input 1,640W,EER:3.22,R32 refrigerant ,Indoor unit dimension :877mm x 292 mm X 222m 2 unit

2 Wall Fan (18"WF821) 10 unit

x-x-x-x-x-x-x

TOTAL

*The above quoted prices are inclusive of all costs and applicable taxes.

Signature over Printed Name

SCHEDULE OF REQUIREMENTS BIDDER'S STATEMENT OF COMPLIANCE

Title Date of Opening

A. PROCUREMENT OF OFFICE EQUIPMENT FOR THE MINI-CONFERENCE ROOM, FIRST AND SECOND FLOOR LOBBY FINANCIAL OFFER

Approved Budget for the Contract Total Offered Quotation

One Hundred Fifteen Thousand Six Hundred Forty Six Pesos Only Php _____

(Php) 115,646.00

Note:

1. All entries must be legibly written
2. Delivery period within thirty (30) calendar days.
3. One (1) percent Security Warranty shall be retain for a minimum period of three (3) months for supplies and materials, one (1) year for equipment from date of acceptance by the procuring entity.
4. All items must be delivered according to the accepted offer of the bidder.
5. In the event of a tie in the Quotation the BAC will adopt the "draw lots" or "toss coin" method.
6. Inspection and Acceptance shall be done on the day of delivery.
7. Pursuant to the Guidelines, contracts for the procurement of Goods, Infrastructure projects, and Consulting Services may be terminated by the Procuring Entity on the following grounds:
 - a. default of the supplier, contractor, or consultant
 - b. convenience
 - c. insolvency of the supplier, contractor, or consultant
 - d. unlawful acts of the supplier, contractor, or consultant

ERLINDA G. DAEL, PhD., CESE
 Signature over Printed Name
 Assistant Division Superintendent
 Position/Designation
 (088) 530-5988
 Office Telephone No.
 depedtangub.bacsec@deped.gov.ph
 Email address/es

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Office Equipment	Pls see attached	1	Lot	115,646.00

Created by Gina Largo Mandawe

Date Created 25/02/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.