



Republic of the Philippines

Department of Education

Region X

SCHOOLS DIVISION OF TANGUB CITY

April 8, 2025

DepEd DIVISION OF TANGUB CITY
CITY OF TANGUB

RELEASED

DATE APR 11 2025

8:11am

DIVISION MEMORANDUM

No. 177 s. 2025

DIVISION COMMITTEE ON THE CHECKING OF SCHOOL FORMS
FOR SCHOOL YEAR 2024-2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District In-Charge (PSDICs)
Elementary and Secondary School Heads
All Others Concerned

1. Relative to DepEd Order No. 11, s. 2018 titled Guidelines on the Preparation and Checking of School Forms, this Office announces the composition of the Division Checking Committee:

Chair: **SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI**
Schools Division Superintendent

Co-Chair: **ERLINDA G. DAEL, PhD, CESE**
Asst. Schools Division Superintendent

Members: Angelina B. Buaron, Chief ES, CID
Lorna C. Penonal, Chief ES, SGOD
Romel E. Huertas, EPS, EsP
Jolito T. Vince, EPS, AP
Puriza L. Legaspi, EPS, Mathematics
German C. Suminguit, Jr., EPS, Science
Roger F. Duhaylungsod, EPS, MAPEH
Relita P. Decina, EPS, Filipino
Roger A. Baril, EPS, TVL
Clariza P. Catedral, EPS, English
Wilfredo B. Canete, EPS, Multigrade
Gina L. Mandawe, EPS, LR
Marilou S. Galvez, PDO II
Jomah Lee U. Jakosalem, SEPS, ALS
Nildie A. Malabosa, PSDIC
Titchie Nee F. Roloma, PSDIC
Sherly C. Alivio, PSDIC
Shieldon F. Honculada
Rene Boy G. Roxas, HRTD
Redeemer R. Denapo
Elleanor A. Bellingan
Winnie T. Mendoza
Mohammad T. Batingolo



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Dorothy P. Neri
 Leigh S. Enayo
 All others in the list

2. The checking of school forms shall be done at the Division Office Conference Hall, Tangub City Central School and Tangub City National High School on April 10 through "one-stop shop transaction" following this arrangement:

FORMS	GROUPING				
	GROUP 1 - Division Office (PSDIC, Multipurpose Room, CID Office)	GROUP 2 Venue: Conference Hall	GROUP 3 Venue: Tangub City Central School	GROUP 4 Venue: Tangub City NHS	GROUP 5 Venue: Tangub City NHS
SF1	Wilfredo B. Canete	Jomah Lee U. Jakosalem	Relita P. Decina	Romel E. Huertas	Mohammad T. Batingolo
	Herlyn Q. Senarillos	Jose Glenn B. Payot	Christopher M. Troniado	Marylyn C. Banawan	Nilo F. Lumayot
	Winnie T. Mendoza	Geraldine Benghit	Abigail Dayondon	Jairen Patulada	Harold Canete
SF 4	Puriza L. Legaspi	Rene Boy G. Roxas	German C. Suminguit	Titchie Nee F. Roloma	Elleanor A. Bellingan
	Marilou S. Galvez,	Loremer T. Carpio	Susan A. Libonfacil	Maritess F. Binondo	Christine G. Tortugo
	Leomar Abatayo-	Lorina Asayas -	Juliefe Tumilap -	Sherly Amemong	John Lyric Poligrates
SF 5	Clariza P. Catedral	Redeemer R. Denapo	Roger F. Duhaylungsod	Dorothy P. Neri	Leigh S. Enayo
	Erlyn P. Bulawin	Judy Marie F. Cabrera	Delio A. Fuentes	Cherynito N. Monsubre	Ronald L. Lumpayao
	Armando Cabahug-	Leonora Gulle -	Rockcidelle Apat-	Jerem Candano	Arniel B. Mejoy
SF 6	Roger A. Baril	Nildie A. Malabosa	Gina L. Mandawe	Sherly C. Alivio	Bride Joy M. Candano
	Roland S. Gomez	Edgardo G. Malaubang, Jr.	Florencia S. Gumiter	Junnifer P. Gutang	Anabelle H. Conol
	Annlou Flores -	Hsey Lou Lumingkit -	Maidellin Bantilan -	Janrey Arabejo -	Stephen T. Amen
SF 10	Shieldon F. Honculada	Sherwin C. Alduheza	Jolito P. Vince	Maristhel B. Gutang	Joselito B. Rosalejos



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Elna G. Menang	Stephen F. Honculada	Vivian Q. Quindao	Rey Ann Mae R. Montanez	Beverly F. Raagas
Lovely Marygold Borja-	Ailmae Galariana	Karen Resurrecion-	Rey Manlangit	Wilson Ozaraga

3. All other personnel on standby will immediately take over in case a group is not complete. These personnel are the following:

- Alden Antonio
- Cherymie Kinatac-an
- Binapie Tapao
- Delilah Laping
- Cecile Gulbe

4. Identified school heads who are part of the checking committee are advised to take the first hour in the morning for the checking of their school's forms. This will be the schedule:

8:00 a.m. – 10:00 a.m. – School Heads who are Committee Members, and North A & North B
10:00 a.m. – 12:00 a.m. – Central A, Central B and Southwest A
1:00 p.m. – 3:00 p.m. – South A, South B and Southwest B

5. School heads are advised to strictly follow the schedule to avoid overcrowding at the designated venues.

6. All expenses relative to this activity shall be charged against local funds, subject to the usual accounting and auditing rules and procedures.

7. This Office directs the immediate and wide dissemination of this Memorandum

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent

*DIVISION COMMITTEE...

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM SCHOOL FORMS
SAU/CID/radj