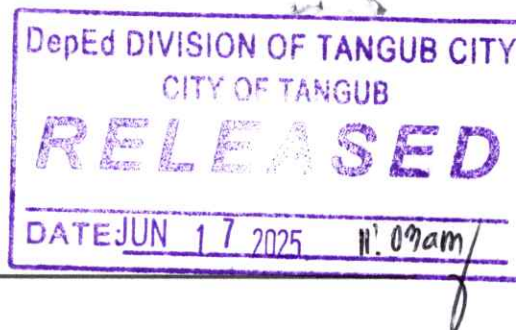




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY

June 10, 2025



DIVISION MEMORANDUM

No. 193, s. 2025

CONDUCT OF DIVISION MONITORING OF MULTIGRADE SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Public Schools District In-Charge
Multigrade School Leaders
All Others Concerned

1. This Office through the Curriculum Implementation Division (CID), will conduct the Division Monitoring of Multigrade Schools on June 16-20, 2025.
2. The monitoring aims to:
 - a. provide technical assistance to multigrade teachers and the school heads in teaching the multigrade classes; and
 - b. support effective teaching and learning practices in Multigrade classes;
3. The monitoring shall be composed of Mr. Wilfredo B. Cañete, Multigrade Division Focal Person, together with the CID Supervisors and SGOD Monitoring and Evaluation focal person.
4. Attached is the list of multigrade schools to be monitored and multigrade classroom observation tool.
5. Travel expenses, monitoring expenses, and other incidental expenses shall be charged to the Multigrade Program Support Funds, subject to the usual accounting and auditing rules and regulations.
6. For queries and clarifications, please contact Mr. Wilfredo B. Cañete, education program supervisor, at wilfredo.canete@depd.gov.ph.
7. This Office directs the immediate and wide dissemination of this Memorandum.

SHAMBAEH A. ABANTAS-USMAN, PhD, CESO VI
Schools Division Superintendent

ATCH.: as indicated
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM MULTIGRADE
CID/wbc



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Doc. Ref. Code	SDO-OSDS-F001	Rev	00
Effectivity	08.16.24	Page	Page 1 of 2

Appendix 1

MULTIGRADE CLASSROOM OBSERVATION TOOL

(Adapted from MGS-MES Manual)

Date: _____ Time Started: _____ Time Finished: _____

Subject/Learning Area and Grades: _____

Language of Instruction Used: _____

Observer: _____

Teacher Observed: _____ Observation Focus: _____

Area of Observation	Grade		Grade		Grade		Grade		Remarks
	E	NE	E	NE	E	NE	E	NE	
I. Lesson Plan/Lesson Organization: The best way to examine preparatory activities in a Multigrade setting is by looking at the teacher's lesson plan. Examine this according to the target objectives, flow of activities, and instructional support for diverse learners.									
1. Prepares a Multigrade Lesson Plan using:									
• Daily Lesson Log (DepEd template/ lesson outline)									
• Daily Lesson Plan (DepEd detailed lesson exemplar)									
• Integrated Daily Lesson Plan									
• Multigrade Lesson Plan (Teacher-made)									
• Multigrade Budget of Work									
• K to 12 Curriculum Guide									
2. States lesson plan objectives:									
• In behavioral terms									
• For each grade level									
• Appropriately according to the experiences and capabilities of the learners									



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(Enclosure to Division Memorandum No. 193 s. 2025)

List of Multigrade Schools to be Monitored
June 16-20,2025

No.	School	School Head	Date
1	Baluc ES	Titchee Nee F Roloma	June 16
2	Kimat ES	Arlyn U. Cuambot	June 16
3	Sto. Nino ES	Jelly Antipuesto	June 16
4	Katagan ES	Juanilda Torres	June 16
5	Lumban ES	Edgardo G.Malaubang	June 17
6	Kauswagan ES	Loromer T. Carpio	June 17
7	Hoyohoy ES	Lemuel D. Burlat	June 17
8	Salimpuno ES	Cherrynito Monsubre	June 17
9	Capalaran West ES	Remilio P. Tano	June 18
10	Bitoon PS	Mae Ladylou Z. Pinote	June 18
11	Owayan ES	Joseph Malalis	June 18
12	Sicot ES	Mayeth P. Remulta	June 18
13	Kampit ES	Ronel B. Mangindo	June 19
14	Guinabot ES	James Michael M. Troniado	June 19
15	Matugnao ES	Mae Jurado	June 19
16	Tumatyag PS	Leah Fe T. Ordineza	June 19
17	Balatacan Beach PS	Charence A. Yack	June 20
18	San Antonio ES	Ana Michelle C. Gamu	June 20
19	Taguite ES	Marlon C. Salvador	June 20